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**CITY OF EL MONTE**  
**PUBLIC WORKS ENGINEERING DEPARTMENT**  
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PROJECT LOCATION \_\_\_\_\_  
ESTIMATED PERIOD OF CONSTRUCTION \_\_\_\_\_  
BRIEF DESCRIPTION OF THE PROJECT \_\_\_\_\_  
OWNER'S NAME \_\_\_\_\_ CONTRACTOR'S NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_ ADDRESS \_\_\_\_\_  
PHONE NUMBER \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

NPDES REQUIREMENTS: ALL CONSTRUCTION ON OFF-SITE OR ON-SITE IMPROVEMENTS SHALL ADHERE TO NPDES (NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM) BEST MANAGEMENT PRACTICES TO PREVENT DELETERIOUS MATERIALS OR POLLUTANTS FROM ENTERING THE CITY OR COUNTY STORM DRAIN SYSTEMS.

THE FOLLOWING SHALL BE ADHERED TO OR MAY BE CITED UNDER EL MONTE MUNICIPAL CODE CHAPTER 13.16:

1. COVER AND SEAL CATCH BASINS WHENEVER WORKING IN THEIR VICINITY.
2. USE VACUUM WITH ALL CONCRETE SAWING OPERATIONS.
3. SWEEP ALL GUTTERS AT THE END OF EACH WORKING DAY. GUTTERS SHALL BE KEPT CLEAN AFTER LEAVING CONSTRUCTION SITE.
4. HANDLE, STORE AND DISPOSE OF MATERIALS PROPERLY (APPROPRIATE TRASH RECEPTACLES SHALL BE UTILIZED).
5. AVOID EXCAVATION ACTIVITIES DURING WET WEATHER.
6. CONSTRUCT DIVERSION DIKES AND DRAINAGE SWALES AROUND WORKING SITES.
7. COVER STOCKPILES AND EXCAVATED SOIL WITH SECURED TARPS OR PLASTIC SHEETING.
8. CHECK AND REPAIR LEAKING EQUIPMENT AWAY FROM CONSTRUCTION SITE.
9. DESIGNATE A LOCATION AWAY FROM STORM DRAINS FOR REFUELING.
10. NEVER WASH EXCESS MATERIAL FROM AGGREGATE, CONCRETE OR EQUIPMENT ONTO A STREET.
11. CATCH DRIPS FROM PAVER WITH DRIP PANS OR ABSORBENT MATERIAL.
12. CLEAN UP ALL SPILLS USING DRY METHODS.
13. DURING CONSTRUCTION, DUMPSTER(S) SHALL BE SET ON SITE AT ALL TIMES.
14. CALL 911 IN CASE OF A HAZARDOUS SPILL.
15. KEEP A RUNNING LOG OF ALL ACTIVITIES IN CONNECTION WITH THE STORM WATER POLLUTION PREVENTION PLAN (S.W.P.P.P.)
16. PERSON, ON SITE, RESPONSIBLE FOR COMPLYING WITH S.W.P.P.P. x \_\_\_\_\_

AS A RESPONSIBLE PARTY OR OWNER, I CERTIFY THAT APPROPRIATE BMP'S LISTED HEREON WILL BE IMPLEMENTED TO EFFECTIVELY MINIMIZE THE NEGATIVE IMPACTS OF THIS PROJECT'S CONSTRUCTION ACTIVITIES ON STORMWATER QUALITY. THE BMP'S WILL BE INSTALLED, MONITORED, AND MAINTAINED. I WILL SEE THAT EVERY PRECAUTION IS MAINTAINED TO CONTROL TO THE MAXIMUM EXTENT PRACTICAL SO THAT **NO CONTAMINATED WATER WILL BE DISCHARGED ONTO THE CITY STREET GUTTERS OR ANY STORMDRAIN.** I ALSO UNDERSTAND THAT A COPY OF THIS LETTER SHOULD BE POSTED AT THE CONSTRUCTION SITE FOR INSPECTOR'S REVIEW.

\_\_\_\_\_  
OWNER'S SIGNATURE

\_\_\_\_\_  
CONTRACTOR'S SIGNATURE

\_\_\_\_\_  
PRINT

\_\_\_\_\_  
PRINT LICENSE NO.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

White - Engineering Division  
Canary - Contractor  
Pink - Owner

Visit Friendly EL MONTE

H:Samples/BMP Certification