



CITY OF EL MONTE

PUBLIC WORKS DEPARTMENT

Salvador Mendez
Public Works & Utilities Director
Lee Torres, P.E.
City Engineer

ADDENDUM NO. 1

CIVIL ENGINEERING AND LANDSCAPE ARCHITECTURAL DESIGN SERVICES FOR AREA Y PARK IMPROVEMENT PROJECT, CIP 021

DATE: March 15, 2022

TO ALL PROSPECTIVE CONSULTANTS:

The following addendum is hereby made a part of the Request for Proposal (RFP) to provide Civil Engineering and Landscape Architectural Design Services for Area Y Park Improvement Project, CIP 021 as fully and completely as if the same were set forth therein. This Addendum No. 1 includes Pages 1 through 2 and attachments.

- **Section 2.0 Page 3:** The estimated construction budget has been revised to \$2,500,000.
- **Section 7.0 Page 9:** Revise first paragraph to read as follows:

RFP must be submitted electronically via emailed to the following City employee listed below. Proposers are also required to submit two (2) hardcopies of the complete proposal to be received prior to the time and date specified. No exceptions to this requirement will be considered. The digital copy of the Proposal shall be Portable Document Format (PDF). Hard Copy proposal shall be addressed to the following:

**City of El Monte – City Hall West
Department of Public Works – Engineering Division
11333 Valley Boulevard
El Monte, CA 91731-3293**

ATTN: Leticia Ortiz
Email: lortiz@elmonteca.gov

- **Section 7.0 Page 11:** Add the following
 - 14) Proposers Civil Designer must possess a Professional Civil Engineer registered in the State of California and for the Architectural Designer, must possess a Professional Landscape Architectural Licensed in registered in the State of California.”
- **Section 7.0 Page 11:** Add the following
 - 15) Requirement: A mandatory pre-bid meeting will be held at 10:00am on March 24, 2022, at the Area Y Project Site, 3705 Monterey Avenue, El Monte Ca. 91731, to discuss the project scope of work. Proposers interested in submitting a proposal shall be required to attend the mandatory pre-bid meeting. City will not accept proposals from prospective firms who do not attend the meeting.



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Any and all notifications or Addenda must be acknowledged via signature by the Consultant and made part of and incorporated as part of the Bidder's proposal with all required forms.

Please sign the acknowledgement below and include it as part of your Proposal for the "Civil Engineering and Landscape Architectural Design Services for the Area Y Park Improvement Project, CIP 021". Failure to do so will be grounds for rejection of your proposal.



Lee Torres, P.E., City Engineer

ADDENDUM ACKNOWLEDGEMENT

Proposer shall signify receipt of all addenda (if any) here: **Addendum No. 1**

Respectfully submitted,

Company Name

Proposer's Legal Name

Proposer's Legal Signature

Title

Street Address

Telephone Number

Date