

PHASE II

INTENSIVE/PRIMARY FIELD TRAINING PHASE

Phase II of the field training process will consist of 4 weeks of training. It concentrates principally on **participatory learning**. Gradually, the trainee will begin to assume more responsibility and will be expected to contribute more actively as he/she progresses in this phase. The majority of, if not all, Study Guides will be assigned to the trainee. The trainee will be expected to review and understand the information contained within those Study Guides. The trainee's knowledge will be tested by the FTO, as well as the trainee's ability to apply this knowledge in the field.

The basic objectives of this phase are to:

- Provide a substantial academic basis to make the trainee competent to perform the job.
- Provide the trainee with a greater-in-depth review of Department Policy.
- Gradually allow the trainee to assume greater responsibility for field activity and monitor their ability to apply what they have learned.

Driving Procedures and Skills

- The trainee will now be required to start operating the police vehicle under all conditions.

Pursuit Policy

- A review and discussion of Departmental guidelines and limitations, as well as Vehicle Code authorities and limitations.

Radio Communications

- This will be the trainee's first exposure to actual transmission and reception of messages over the air. They will learn the correct procedures in radio communications.

Laws of Arrest and Jail Procedures

- A familiarization of the laws of arrest and jail booking procedures. A critical element of training, the trainee must develop legal insight into statutory arrest authority, (Refer Detentions vs. Citizen Contacts).

Detentions vs. Citizen Contacts

- In conjunction with category Laws of Arrest and Jail Procedures, the trainee will develop a working knowledge of case law (Study Guides 2 and 3), and understand the various “thresholds” that must be met in order to make a stop, make and arrest, and/or obtain successful prosecution.

Geography

- The trainee should have a substantial understanding of where various city parks, schools, bars, banks, convenience stores, etc., are located. The trainee should establish the ability to find major streets and arteries in the city.

Information Gathering Techniques/ Report Writing

- This will cover the basic elements of report writing and the “how to” of filing out all of the Departmental forms.

Penal Code

- A working knowledge of the most commonly used Penal Code sections will be developed.

Vehicle Code

- The trainee will develop a working knowledge of the Vehicle Code and understand its importance as basis for probable cause.

Municipal Code

- Covers basic code sections and those, which are applicable to police enforcement. The trainee should also develop insight as to how Municipal Code regulations and violations can be a tool for the development of probable cause.

Basic Field Tactics

- A broad area of instruction, this section deals with a review of vehicle traffic stops (discussed in phase I), high-risk felony stops, crimes in progress, field searches, suspect control, etc. Hazardous call responses should be covered through simulated training exercises if necessary to provide trainee exposure.

Impounds and Recovered Vehicles

- The trainee will make out the reports and review the laws in reference to the recovering and impounding of stolen vehicles (be it local or outside jurisdiction stolens). The trainee should also understand the various storage and impound authorities of the Vehicle Code.

Weapons Control Laws and Improvised Weapons

- A study of various weapons laws and the types of improvised weapons commonly found.

Searches and Seizure

- Elements and methods of conducting pat down frisks through custodial searches. Additional techniques will be taught covering searching of vehicles, structures and open areas.

Hazardous Call Response

- If not encountered in the field, simulated training will be given for all hazardous calls, which an officer's personal safety is in jeopardy.

Ambush Response

- Guidelines on how to react to this type of event.

Narcotics/Dangerous Drugs

- The trainee will have a basic understanding of the five Controlled Substances Schedules contained within the Health and Safety Code, as well as the main drug categories. The trainee should be able to physically recognize various types of illegal drugs and how they are typically packaged on the street. Recognizing symptomology of use and influence will also be covered. Pertinent enforcement sections are covered in the various Study Guides.

Ethics

- The trainee will identify law enforcement ethical standards (Law Enforcement Code of Ethics, Oath of honor, and Code of Conduct) and explain or demonstrate how they apply to ethical decision making.

Officer Safety

- The trainee will continuously display good officer safety techniques and explain the role of contact and cover officer.

Leadership

- The trainee will identify and develop effective leadership skills that provides purpose, direction, and motivation to co-workers and community members.

DRIVING PROCEDURES AND SKILLS

A. The trainee shall explain the purpose of a vehicle inspection prior to driving. These shall include:

1. Prevention of accidents
2. Location of contraband, evidence, or property
3. Reduction of maintenance and repair costs
4. Visual check of vehicle exterior for damage
5. An operations check of equipment (siren, radio, weapon release mechanisms).

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B. The trainee shall identify the tactics that should be utilized by the driver of an emergency vehicle while in pursuit or code 3 response. These tactics shall minimally include:

1. Slowing for intersections
2. Careful observation at cross streets
3. Caution when passing vehicles
4. Constant alertness for any unforeseen hazard

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C. The trainee shall discuss those factors to consider in determining whether to Continue or abandon a pursuit. These factors shall minimally include:

1. Amount of traffic (vehicular and pedestrian)
2. Road hazards and road conditions
3. Environmental conditions (rain, fog)

DRIVING PROCEDURES AND SKILLS

4. Capability and condition of driver and vehicle.
5. Seriousness of the crime in relation to potential likelihood of causing injury to innocent persons, or property damage.
6. Whether vehicle or driver can be identified.

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D. The trainee shall drive the vehicle in a safe and alert manner complying with all laws, regulations, and policies. The trainee will also identify the components of “defensive driving.” These shall include:

1. Driver attitude (over-confidence, impatience)
2. Driver skill
3. Vehicle capability
4. Seat belt usage

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E. The trainee shall explain the situations in which the driver of an authorized emergency vehicle is exempt from the Vehicle Code provisions listed in 21055 VC. The trainee will also explain the conditions which the department may be held liable for deaths, injury, or property damage while operating an emergency vehicle. Refrence 21056 VC, and 17001 VC.

DRIVING PROCEDURES AND SKILLS

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Competent:
 FTO Signature _____

PURSUIT POLICY

A. Trainee will review and discuss the following pursuant to EMPD Policy and Policy and Procedures Manual Section 314 (Vehicle Pursuit Procedure).

1. Initiating pursuit
2. Continuing pursuits
3. Number of units involved
4. Pursuit by other jurisdictions
5. Roadblocks
6. Ramming
7. Accidents/Collisions
8. Terminating pursuits

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B. Trainee will discuss vehicle pursuit tactics with the use of air support, and tactics without air support.

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RADIO COMMUNICATIONS

The trainee shall memorize the EMPD Radio Codes and phonetic alphabet.

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The trainee shall demonstrate knowledge of radio procedure and proficient use of the radio including:

- A. Waiting until the air is clear before pressing the transmit button.
- B. Speaking clearly and calmly into the microphone.
- C. Avoiding over-modulation by speaking moderately into the microphone.
- D. Knowing the meaning "10-33 the air."
- E. Knowing the call signs, assignments, and beat locations of the other units.

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Given a situation in which there is one or more suspect description(s), the trainee shall properly utilize the radio to complete a crime broadcast. The description shall minimally include:

- A. Type of crime and number of suspects.
- B. Complete known description of suspect(s), including height, weight, hair color And style, eye color, clothing description and distinguishing characteristics.
- C. Description of property loss if any.
- D. Weapons used.
- E. Vehicle(s) used.
- F. Direction(s) of flight.

RADIO COMMUNICATIONS

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The trainee shall explain proper use of radio transmissions to maintain control of a vehicle pursuit. Appropriate transmissions shall minimally include:

- A. Identification of the vehicle in pursuit.
- B. What the vehicle or occupant(s) is wanted for.
- C. Complete description of the vehicle.
- D. Number of occupants and possibility of weapons.
- E. Direction of travel and speed.
- F. Conditions (traffic, dry or wet pavement, pedestrians, etc.)
- G. Necessity for backup and number of units needed.
- H. Location of stop.

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Given a situation involving an in progress radio call, the trainee shall give his/her location if first unit to arrive, and coordinate with other responding units.

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RADIO COMMUNICATIONS

The trainee shall be able to query the following using the MDC (Mobil Data Computer) and CLETS, NCIC, JDIC.

- A. Stolen Vehicle System (SVS)
- B. Wanted Persons System (WPS)
- C. Automated Firearms Systems (AFS)
- D. Missing Persons
- E. Domestic Violence Restraining Order System (DVROS)

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The trainee shall demonstrate the proper radio procedure and format when initiating a vehicle traffic stop, initiating a warrant check, vehicle registration check, and driver license status check

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The trainee shall review and explain EMPD policy regarding the proper use and/or misuse of the MDC, radio and information systems according to agency policy and law.

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Competent
Signature _____

LAWS OF ARREST AND JAIL PROCEDURES

The Trainee shall review and discuss arrest authorities pursuant to the Penal Code.

1. Peace Officers – 836
2. Citizens – 837
3. Felonies vs. Misdemeanors
4. 849.1 vs. 849.2

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The trainee shall review and discuss arrest authorities pursuant to the Welfare and Institutions Code

1. 625
2. 601
3. 602

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The trainee shall be familiar with EMPD Policies in regards to Misdemeanor Cite-out procedures.

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LAWS OF ARREST AND JAIL PROCEDURES

Miranda Admonishments

1. Adult vs. Juvenile
2. Misdemeanor vs. Felony

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The trainee shall be familiar with the crime report (CR's) requirements for local warrants, outside warrants, and supplemental reports to existing CR's.

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The trainee will be familiar with Jail Policy/Procedures as it pertains to the following:

1. Booking process – adults
2. Booking process – juvenile
3. Booking searches – liability/discipline
4. Law requiring phone calls – adults vs. juveniles
5. Prisoner request to use restroom facilities

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LAWS OF ARREST AND JAIL PROCEDURES

The trainee shall be familiar with the booking procedure and requirements when booking at L.A. County Jail, IRC, L.A. County Medical Jail Ward (13th Floor).

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The trainee will review and discuss the necessity for transporting injured or sick prisoners to a medical facility prior to transportation or booking at EMPD Jail.

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TEMPORARY DETENTIONS AND CITIZEN CONTACTS

The trainee shall understand the difference between a detention and a citizen contact.

1. Detention: Subject is not free to go and probable cause is needed for the stop.
2. Citizen contact: Subject is free to go, no probable cause is needed to stop.

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Thresholds:

1. PC needed to make a detention, much less than what is needed to make an arrest.
2. Information necessary to obtain a successful prosecution is not necessary to make an arrest.

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Refer to the "Legal Sourcebook", and Study Guides 2,3,4.

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GEOGRAPHY

The trainee shall demonstrate the ability to know, recite, and respond to the listed locations:

District Boundaries

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Municipal Parks

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Location of Fire Stations

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Locations of Schools

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GEOGRAPHY

Locations of Banks

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Notorious Bars

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Notorious motels/hotels

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24-hour businesses (convenience markets, restaurants, doughnut shops, gas stations, etc.).

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GEOGRAPHY

High Crime or Special problem areas in each district (**Quadrant Hot Sheet**)

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Possible TEW targets

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Competent:
Signature _____

INFORMATION GATHERING TECHNIQUES REPORT WRITING

The trainee shall identify the types of information that may/should be entered into his/her notebook. This information may include:

- A. Date, day, time, vehicle number
- B. Name of partner, or supervisor
- C. Type of incident
- D. Pertinent information
- E. Names of suspects, victims, witnesses, and reporting persons

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

The trainee shall recognize that the contents of field notes and notebooks are discoverable in a court proceeding.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

The trainee shall explain the necessity for field notes. The explanation shall minimally include:

- A. Reference for future investigation
- B. Reference for future court appearance
- C. Beat information and extra patrols
- D. Given an incident, the trainee shall properly use field notes to record Pertinent information

INFO.GATHERING/REPORT WRITING

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

REPORT WRITING

The trainee shall exhibit appropriate knowledge of the flow of completed reports and the relative importance of the information that they contain.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

The trainee shall discuss the importance of police reports, including uses:

- A. Recording facts to a permanent record
- B. Providing coordination of follow-up activities
- C. Providing investigative leads
- D. Providing statistical data
- E. Providing a source for trainee evaluation
- F. Providing reference material (exemplars)

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

INFO.GATHERING/REPORT WRITING

The trainee shall describe the function for the records unit in the reporting process.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

The trainee shall explain the qualities of a good police report. These shall include:

- A. Accuracy
- B. Brevity
- C. Completeness
- D. Clarity
- E. Legibility/Neatness
- F. Grammatical and structural correctness
- G. Objectivity
- H. Timely
- I. First person/active voice/past tense

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

The trainee shall identify the proper report forms to be utilized in given situations (i.e. missing persons, DUI, found property, etc).

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

INFO.GATHERING/REPORT WRITING

Following the completion of a preliminary investigation of a “cold” crime, the trainee shall record all pertinent information on the proper report form.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

The trainee shall prepare a report that minimally includes:

- A. Organizing facts in chronological order
- B. Relating facts in appropriate sentence form
- C. Correctly filing in all appropriate boxes
- D. Properly establishing who, what, when, where, why, how and how Many
- E. Properly establishing the elements of the crime(s), when appropriate.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Given an incident in which an arrest is made, the trainee shall demonstrate the ability to satisfactorily complete all the appropriate police reports involved, to minimally include:

- A. The elements constituting the offense
- B. A complete documentation of reasonable/probable cause to arrest
- C. A complete description of all physical evidence, where it was found, and it’s disposition
- D. A complete listing of all suspects, including whether or not they are in Custody

INFO.GATHERING/REPORTWRITING

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:
Signature _____

DEPARTMENT POLICIES AND PROCEDURES

- A. Does the trainee know where the manuals are available?
- B. Does the trainee know how to locate items in the Department Procedure Manual?
- C. Be aware of Department Information Bulletins.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:
 FTO Signature _____

PENAL CODE

These sections are among several patrol officers must deal with frequency. The trainee must have a working knowledge of each regarding the elements and proper application to real situations. The FTO should not be limited to only teaching these sections. Emphasis should be placed on those sections appearing in the Study Guide. Place a “X” in the appropriate box(es) after the trainee completes the listed Penal Code investigations

A. Common Misdemeanors – Penal Code

	FP	RP	WT	VT
1. 148	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. 242	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. 243 (e)1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. 273.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. 314	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. 415	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. 417	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. 466	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. 484	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. 530.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. 537a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. 537e	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. 594	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. 647f	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. 12025	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. 12031	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMIEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

B. Common Felonies – Penal Code

	FP	RP	WT	VT
1. 187	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. 207	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. 211	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. 245	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. 261	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. 261.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. 273a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. 273.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PENAL CODE

	FP	RP	WT	VT
9. 288	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. 288a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. 459	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. 487	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. 487.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. 487 (d) 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. 503	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. 666	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. 12020	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. 502.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

C. Use of the Penal Code Index to locate various subject matter and corresponding sections. The index should be explained in situational assessment; determination and verification of criminal acts.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:
Signature _____

VEHICLE CODE

The trainee must become aware of the following divisions of the Vehicle Code. Knowledge of the contents of each division must be demonstrated. Pertinent sections of each division must be known, and the application of each division to actual traffic enforcement should occur.

Division 1: Words and Phrases (definitions)

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Division 3: Registration

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Division 6: Driver's Licenses

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Division 7: Financial Responsibility

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Division 11: Rules of the road

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Division 12: Equipment

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Division 17: Offenses and prosecution

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

VEHICLE CODE

The trainee will discuss the utilization of the Vehicle Code enforcement as a basis for probable cause.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:
 FTO Signature _____

MUNICIPAL CODE

Place an "X" after the trainee has performed the following Municipal Code sections.

A. Municipal Code – Criminal

	FP	RP	WT	VT
1. 8.20.600 (a)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. 8.20.600 (b)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. 8.20.600 (c)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. 8.20.650	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. 9.04.010	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. 9.04.020	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. 9.04.040 (a)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. 9.040.50 (a)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. 9.08.010	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. 9.12.010 (a)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. 9.28.020	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. 9.28.050 (a)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. 9.32.020 (a)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. 9.48.020 (b)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. 9.48.020 (d)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

B. Municipal Code – Traffic

	FP	RP	WT	VT
1. 10.3 (a)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. 10.3 (c)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. 10.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. 10.20.040	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. 10.16.030	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. 10.16.60 (a)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. 10.24.020	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. 10.12.020	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MUNICIPAL CODE

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

B. Use of Municipal Code Enforcement as a basis for probable cause.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Refer to the Study Guide for a review of other Municipal Code enforcement sections.

Competent:
Signature _____

BASIC FIELD TACTICS

The trainee shall explain the necessity of and demonstrate in the performance of the following to minimally include:

Traffic Stops

1. Informing dispatch of vehicle plate and location of the stop.
2. Choosing locations
3. Positioning of police unit
4. Use of lighting equipment
5. Approach

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

High Risk or Felony Vehicle Stops

1. Radio communication (with station as well as assisting units); description of vehicle, license plate, occupants, location and direction of travel.
2. Location of stop: Lighting, availability of cover, traffic consideration, escape routes.
3. Position of police units, primary units, assisting unit, secondary assist unit(s), crossfire, angling of units to provide protection from suspects and other traffic (Review of "High Risk" training DVD).
4. Use of lighting equipment: light bar, spot light, head lights
5. Duties and responsibilities: Who gives commands, use of PA system, approach, search and arrest team, securing and searching of suspect vehicle.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

BASIC FIELD TACTICS

Radio Call Response – Advanced

1. Remember: Hear and **retain** location and nature of call
2. Determine most efficient route to travel
3. Parking/placement of unit; approach, (residences, businesses, or open areas).
4. Observation of surroundings (other vehicles, lighting, cover, bystanders).
5. Equipment: Flashlight, baton, shotgun, or appropriate forms

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Field Searches: Grid, strip, coordination and strategy.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Use of Helicopter

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

BASIC FIELD TACTICS

Perimeters (View “Containments” training DVD)

1. Recognizing need for containments
2. Deployment of assisting units
3. Command Post set up (when necessary).

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

Arrests

1. Position, stance, balance
2. Multiple arrests
3. Objects close at hand – possible weapons
4. Bulges in clothing
5. Being alert, possible directions of flight
5. Handcuffing and searching
 - a. Follow-up search by partner
 - b. Developing systematic searching techniques
 - c. Familiarity with handcuffs
 - d. Use of flex-cuffs
 - e. Use of hobbles
 - f. Use of seat belts

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

Competent:
Signature _____

IMPOUNDS AND RECOVERY

The trainee shall be familiar with the CHP – 180 Forms and demonstrate proficiency in the performance of the following.

- A. Authority to store vehicles
- B. Authority to impound vehicles
- C. Abandoned vehicles
- D. Record Bureau notification

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

Recovered stolen vehicles

1. Local stolen
2. Outside agency stolen
3. Releasing recovered vehicles in the field
4. Abandoned vehicles
5. Vehicle release form

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Trainee								
Comments:								Case/Report No.:

IMPOUNDS AND RECOVERY

Investigation

1. Holding for prints
2. Identifying and disposition of evidence (removal of items, license plates not issued to vehicle, when to complete lab tech requests)
3. Recognition of unreported stolen vehicles:
 - a. Damaged lock(s)
 - b. Broken window(s)
 - c. Tampered ignition
 - d. Shaved key(s)
 - e. Match VIN to plate
 - f. Quiz driver and occupants when registered owner not present

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Trainee								
Comments:								Case/Report No.:

Impounding vehicles as “Evidence” (22655.5 VC)

1. Discretion
2. Costs borne to R/O vs. City

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F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:
Signature _____

WEAPONS CONTROL LAWS AND IMPORVISED WEAPONS

Dangerous weapons control laws – Penal Code (Place an “X” in the box(es) when trainee has demonstrated and/or reviewed the following.

	FP	RP	WT	VT
1. 12020: Definition of prohibited weapons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. 12021: Definition of concealable firearm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. 12025: Concealable weapons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. 12026.1: Transportation of firearms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. 12027: Persons exempt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. 12028.5: Domestic Violence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. 12031: Carrying loaded firearms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. 12276: Assault weapons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. 653k: Switchblade knives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

El Monte Municipal Code

1. 9.28.020: Carrying of knives or air guns

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Trainee								
Comments:								Case/Report No.:

WEAPONS CONTROL LAWS AND IMP. WEAPONS

Knowledge of proper search techniques in order to locate dangerous or unlawful weapons.

1. Persons
2. Vehicles
3. Structures

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

Disguised firearms

1. Pen guns
2. Cane guns
3. Hidden dangers
4. Pen knife

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F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:
Signature _____

SEARCH AND SEIZURE

The trainee shall review and explain the following terms relative to searches:

- A. Consent
- B. Scope of searches
- C. Contemporaneous
- D. Probable cause
- E. Instrumentalities of a crime
- F. Contraband
- G. Knock and notice
- H. Container search doctrine.

Reference: Legal Source Book

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

The trainee shall recognize and explain the circumstances under which the following types of legally authorized searches may be made. These circumstances shall minimally include:

- A. Pat and search for weapons
- B. Consent searches
- C. Probable cause searches
- D. A search warrant
- E. Plain sight
- F. Incident to arrest
- G. Exigent circumstances
- H. Probation/parole searches
- I. Stop and detain

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

SEARCH AND SEIZURE

The trainee shall identify those items for which an officer may legally search. These items shall minimally include:

- A. Dangerous weapons
- B. Fruits of the crime
- C. Instruments of the crime
- D. Contraband
- E. Suspects
- F. Additional victims

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:
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HAZARDOUS CALL RESPONSE

Trainee shall demonstrate proficiency in receiving a hazardous call, recording the information and understanding its nature.

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Trainee								
Comments:								Case/Report No.:

The trainee shall explain and demonstrate proficiency in formulating plans of approach and response to minimally include:

1. Access and escape routes for officers and suspect(s)
2. Code 5 positions
3. Known trouble spots

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

Arrival at scene

1. Noise control
 - a. turn down unit radio
 - b. do not slam unit doors
 - c. keys/change in pockets
2. Observation of scene
 - a. suspects (lookouts)
 - b. bystanders and possible witnesses
3. Evaluation of surroundings

HAZARDOUS CALL RESPONSE

- a. cover
- b. escape routes of officers and suspects
- c. need for additional personnel

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

Responsibility of Officers

- 1. Primary officer (officer in charge)
- 2. Back up officers
- 3. Perimeter units
- 4. Search units

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F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:

Signature _____

AMBUSH RESPONSE

Trainee shall discuss and explain officer response in an ambush situation:

1. Seek cover (get out of kill zone)
2. Notify communications (998, 997)
 - a. location
 - b. number of suspects/location and description
 - c. safe routes of ingress or egress for responding units
 - d. set up perimeter

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F.T.O.								
Trainee								
Comments:								Case/Report No.:

Responding to an ambush situation:

1. Listen to radio (keep radio traffic to a minimum)
2. Respond quickly and safely
3. Advise your location at scene

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F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:

Signature _____

NARCOTICS/DANGEROUS DRUGS

Familiarization with the five schedules of controlled substances contained within the Health and Safety Code. (Place an "X" in the box (es) after the trainee has completed the following observations.

A. Categories of illicit drugs.

	FP	RP	WT	VT
1. Stimulants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Depressants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Opiates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Hallucinogens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. PCP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Inhalants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. Symptomology – Review

C. Enforcement sections – Review pertinent Study Guides and Training Guides

List the various types of under the influence evaluations performed by the trainee.

	Date: _____
	Date: _____
	Date: _____
	Date: _____
	Date: _____

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F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:
Signature _____

ETHICS

The trainee shall identify law enforcement ethical standards (Law Enforcement Code of Ethics, Oath of Honor, and the Code of Conduct) and explain or demonstrate how they apply to ethical decision-making.

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Trainee								
Comments:								Case/Report No.:

The trainee shall demonstrate the ability to accept responsibilities for his/her actions.

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Trainee								
Comments:								Case/Report No.:

The trainee shall illustrate, through explanation or example, the following aspects of ethical conduct:

1. An officer shall not engage in any conduct or activities on or off duty that reflect discredit on the officer, bring the department into disrepute, or impair its efficient and effective operation.
2. Officers shall conduct themselves in a manner that will foster cooperation among members of the department, showing respect, courtesy, and professionalism in their dealings with one another.
3. Officers shall not use language or engage in acts that demean, harass, or intimidate another (refer to EMPD Policy and Procedure section 328).
4. Officers shall conduct themselves toward the public in a civil and professional manner that implies a service orientation and that will foster public respect and cooperation.
5. Officers shall treat violators with respect and courtesy, guard against employing an officious or overbearing attitude or language that may belittle, ridicule, or intimidate the individual, or act in a manner that unnecessarily delays the performance of duty.

ETHICS

- 6. While recognizing the need to demonstrate authority and control over criminal suspects and prisoners, officers shall adhere to the department’s use-of-force policy and shall observe the civil rights and protect the well being of those in their charge.

Reference: International Association of Chiefs of Police Model Policy for Standards of Conduct.

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Trainee								
Comments:								Case/Report No.:

The trainee shall recognize his/her responsibility to intervene to stop offenses (unlawful/unethical acts) by other officers in order to maintain or restore professional control over a given situation or to improve the professional quality of future interactions.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMIEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

The trainee shall identify and evaluate methods for handling unethical or criminal conduct on the part of a fellow officer.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMIEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

The trainee shall identify and discuss problems associated with some common ethical decisions, including:

ETHICS

- A. Non-enforcement of specific laws by personal choice
- B. Acceptance of gratuities
- C. Misuse of sick time, etc.

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Trainee								
Comments:								Case/Report No.:

The trainee shall review and explain EMPD Policy and Procedures pursuant to conduct both on and off duty.

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Trainee								
Comments:								Case/Report No.:

DECISION MAKING

The trainee shall explain the most common limitations of their discretionary authority, to include:

- A. Law
- B. Departmental policy and procedure
- C. Departmental goals and objectives
- D. Community expectations
- E. Officer safety

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Trainee								
Comments:								Case/Report No.:

ETHICS

The trainee shall identify the potential consequences of inappropriate decision making, including:

- A. Death or injury
- B. Additional crime
- C. Civil and vicarious liability
- D. Discipline
- E. Embarrassment to department
- F. Relationship with the community

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

Given various scenarios, simulated incidents, or calls for service the trainee shall identify and conclude which of the following are acceptable decisions:

- A. Arrest
- B. Cite and release
- C. Referral
- D. Verbal warning
- E. No action

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:
Signature _____

OFFICER SAFETY

CONTACT AND COVER (PRIMARY/BACKUP)

The trainee shall explain and demonstrate contact officer tactics and responsibilities to include:

- A. Primary responsibility dealing with situation/suspect(s)/victim(s)/witness(es) RP's
- B. Records incident information (FIs)
- C. Performs pat down and custody search of suspect(s)
- D. Issues all citations
- E. Recovers evidence and contraband
- F. Handles routine radio communications
- G. Relays pertinent information to cover officer and medical personnel
- H. Watches hand movement

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F.T.O.								
Trainee								
Comments:								Case/Report No.:

The trainee shall explain and demonstrate cover officer tactics and responsibilities to include:

- A. Approach
- B. Cover positions with vehicle(s) and person(s)
- C. Position of advantage
- D. What to watch for:
 1. Hands in pockets or otherwise concealed
 2. Weapons or contraband
 3. Hostility or anger
 4. The approach of other persons or vehicles
 5. Symptoms of intoxication or illness
 6. Potential reactions and escape
- E. Communications with contact officer/danger signals
- F. Position of assistance, if needed, during arrest
- G. Provides assistance as directed by contact officer

OFFICERSAFETY

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Trainee								
Comments:								Case/Report No.:

The trainee shall discuss the roles of the contact and cover officer during and after a pursuit, felony car stop, or foot chase. These shall include:

- A. Radio responsibilities
- B. Firearms/Weapon systems
- C. Position to assume after the vehicle or person is stopped
- D. Officer-to-officer communication

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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F.T.O.								
Trainee								
Comments:								Case/Report No.:

The trainee shall safely and effectively demonstrate the responsibilities of **both** the contact and cover officer positions during:

- A. Calls for service
- B. “In progress” calls
- C. Pedestrian stops
- D. Traffic Stops
- E. High-speed pursuit, felony stops, and/or foot chase

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

BODY ARMOR

OFFICERSAFETY

The trainee shall discuss benefits, limitations, and characteristics of protective body armor, including:

- A. Benefits for wearing
- B. Types of Body armor
- C. Level of protection against firearms
- D. Level of protection against knives or other penetrating weapons.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

OFFICER SURVIVAL

The trainee shall identify and explain the importance of physical, mental, and emotional conditioning in officer survival. These shall minimally include:

- A. Concept of tactical retreat
 - 1. Pre-planning (mental scenarios)
 - 2. Reduction of unnecessary risks (stress management, “keeping your cool”)
- B. Mental conditioning
 - 1. Will to live
 - 2. Continue to fight, regardless of odds
 - 3. Mental alertness
 - 4. Self-confidence
- C. Physical conditioning
 - 1. Role of good health and nutrition
- D. Weapon retention

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:
Signature _____

LEADERSHIP

The trainee shall identify and develop effective leadership strategies that provide purpose, direction, and motivation to co-workers and community members.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

The trainee shall illustrate through explanation or example how each of the following leadership competencies can affect his/her skill and abilities as an officer:

1. Integrity
2. Credibility
3. Trust
4. Discretion
5. Duty
6. Loyalty
7. Honesty

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

The trainee shall assess and explain his/her leadership role within the department with clear consideration of the El Monte Police Department's vision, mission, and value statement.

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test	REMEDIATED		How Remediated? <input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
	Name	Date	Name	Date		Name	Date	
F.T.O.								
Trainee								
Comments:								Case/Report No.:

Competent:
Signature _____