



**CITY OF EL MONTE  
GUARANTEED INCOME PROGRAM**

**PROGRAM MATERIALS  
03-27-2023**

**APPLICATION DUE DATE:  
APRIL 15, 2023**



# CITY OF EL MONTE

## GUARANTEED INCOME PROGRAM

### ABOUT THE CITY OF EL MONTE GUARANTEED INCOME PROGRAM

The City of El Monte is pleased to announce the implementation of a Guaranteed Income Program designed to provide financial relief to households impacted by the COVID-19 pandemic. **125 eligible households will be randomly selected (like a lottery) to receive \$500 per month for a period of 12 months.**

### HOW TO COMPLETE AN APPLICATION FORM

If you are eligible to participate in the program, please go to <https://srg.rand.org/elmonte> to complete the first part of the application process online. You may also go to the following address to complete the application in person:

City of El Monte  
City Hall East  
City Manager's Office/GI Program  
11333 Valley Blvd.  
El Monte, CA 91731

*\*To drop off your application during the weekend, please look for the signs that indicate "Guaranteed Income Program Application Drop Off"*

You may also mail your completed application to the following address:

City of El Monte  
GI Program  
11333 Valley Blvd.  
El Monte, CA 91731

**All applications must be received by April 15, 2023.**

Once you complete the first part of the application process, you will be notified whether you are eligible or not for the program. If you are eligible, you will be invited to submit documentation to verify eligibility and complete a survey as part of the 2<sup>nd</sup> part of the application process.

*Please review all requirements below before submitting an application.*

### ELIGIBILITY REQUIREMENTS

To be eligible for the program:

- Applicant must reside within the El Monte city limits
- Applicant must be a single, female head of household (with no spouse or partner present)
- Applicant must have children living in the household between the ages of 0-17
- Applicant must have a verified income at or below the federal poverty line (according to the 2023 U.S. Health and Human Service guidelines)
- Applicant must demonstrate need for assistance due to being financially impacted by the coronavirus pandemic
- Applicant must submit all required documents by the indicated deadline (See *Required Documents* Section)

### REQUIRED DOCUMENTS

Applicants who are eligible for the program will be required to provide the following documentation:



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- Proof of El Monte residency (a driver's license or a utility bill in your name or a rental agreement, etc.)
- School enrollment form for each school-age child in your household
- Proof of income (Paycheck stubs for the last 2 months for all members of the household)
- Government issued ID (a Driver's license or a government-issued ID or a passport or a resident alien card, etc.)
- Form indicating all of the public assistance programs in which you are currently participating

### **ELIGIBILITY NOTIFICATION**

Eligible program participants will be randomly selected for the program. All applicants will be notified by whether they were selected to participate in the program.

**QUESTIONS?** Please go to <https://elmonteca.gov/682/Guaranteed-Basic-Income-Program> or contact Michelle Solorzano at (626) 580-2278 or via email at [msolorzano@elmonteca.gov](mailto:msolorzano@elmonteca.gov).



# CITY OF EL MONTE GUARANTEED INCOME PROGRAM

## APPLICATION FORM

1. Please provide your full name:

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First Name                      Middle Initial                      Last Name

2. Do you currently live within the City of El Monte city limits?

Yes

No

3. Please provide your home address:

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Street Address

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City                      State                      Zip Code

4. Please provide your telephone number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

5. Please provide your cell phone number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

6. Do we have your permission to send you text messages about the Guaranteed Income Program?

Yes

No

7. Please provide your email address: \_\_\_\_\_

8. When is the best day/time to reach you? \_\_\_\_\_

9. Are you the head of your household?

Yes

No

10. What is your date of birth?

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Month                      Day                      Year



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11. What is your sex, as currently listed on your driver's license or ID?

- Male
- Female
- Gender-neutral designation (X)
- Other (Please specify: \_\_\_\_\_)

12. What is the main language that you speak?

- English
- Spanish
- Cantonese
- Mandarin
- Vietnamese
- Other (Please specify: \_\_\_\_\_)

13. Will you need a translator or interpreter to assist with the program application process and requirements?

- Yes
- No

14. What is your current marital status?

- Married
- Divorced
- Widowed
- Separated
- Single, never married
- Living with someone as a couple without being married

15. Including yourself and any other adults who are currently living in your household, how many people in total currently live in your household including children and infants?

Number of household residents: \_\_\_\_\_

16. Including yourself, how many adults (age 18 or older) are currently living in your household?

Number of adults (18 or older): \_\_\_\_\_



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17. How many children, aged 0 to 17 years, are currently living in your household either full-time or part-time?

Number of children (age 0-17): \_\_\_\_\_

18. Please list the current age, date of birth, and relationship to you (the applicant) for all the children currently living in your household.

Child	Current age	Date of birth	Relationship to the applicant
Child 1			
Child 2			
Child 3			
Child 4			
Child 5			
Child 6			

19. What is your best estimate of your household's total annual income from all sources before taxes in 2022? Please include money from all jobs, unemployment payments, public assistance, child support payments, and any other income you received.

\_\_\_\_\_

20. How many adults in your household contribute to your household expenses? \_\_\_\_\_

21. Have you been financially impacted by the coronavirus pandemic?

Yes

No

22. IF YES: please describe how (i.e. reduction of work hours, job loss, loss of income, illness, medical bills, loss of housing, loss of childcare, etc.)

\_\_\_\_\_  
\_\_\_\_\_



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23. Are you currently participating in any other guaranteed income program?

Yes

No

I certify that to the best of my knowledge, all of the information I provided on this application form is true, correct, complete, and made in good faith. I understand that a false or fraudulent answer to any questions or item on any part of this application may make me ineligible for the *City of El Monte Guaranteed Income Program*. I understand that any information I give may be investigated for purposes of determining eligibility for the program.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for taking the time to complete this form. Please drop your completed form in the designated drop box at the following address:

**During business hours:**

City of El Monte  
City Hall East  
City Manager's Office/GI Program  
11333 Valley Blvd.  
El Monte, CA 91731

*\*To drop off your application during the weekend, please look for the signs that indicate "Guaranteed Income Program Application Drop Off"*

You may also mail your completed application to the following address:

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GI Program  
11333 Valley Blvd.  
El Monte, CA 91731

**Program applications are due April 15, 2023.**



# CITY OF EL MONTE

## GUARANTEED INCOME PROGRAM

Program staff will review your application and will notify applicants whether they are eligible for the program. Applicants who are eligible will be required to provide the following information :

- Proof of El Monte residency (a driver's license or a government-issued ID or a utility bill in your name or a rental agreement, etc.)
- School enrollment form for each school-age child in your household
- Proof of income (paycheck stubs for the last 2 months for all members of the household who work for pay and contribute to the household)
- Government issued ID (a driver's license or a government-issued ID or a passport or a resident alien card, etc.)
- Form indicating all of the public assistance programs in which you are currently participating

### QUESTIONS?

Please direct questions about the program to:

**City of El Monte**  
**Guaranteed Income Program**

Michelle Solorzano at (626) 580-2278 or [msolorzano@elmonteca.gov](mailto:msolorzano@elmonteca.gov)





# CITY OF EL MONTE

## GUARANTEED INCOME PROGRAM

### FREQUENTLY ASKED QUESTIONS

#### **What is the City of El Monte's Guaranteed Income Program?**

**The City of El Monte's Guaranteed Income Program** is a program that will give 125 eligible City of El Monte residents \$500 per month for 12 months. While the benefits of guaranteed income programs are well known, this program will be used to learn more about how guaranteed income can help people who are living in poverty.

This program has an independent research study that is being done by the RAND Corporation. As part of this research project, eligible applicants will be asked to complete a short survey to gather basic information on their financial situation and overall health. The survey is voluntary and completing it or not will not affect participation in the program. Information that applicants provide as part of the survey will be confidential and will only be used for research purposes. The survey data will be used to help change current policies, plan future programs, and help in the expansion of the City of El Monte's programs to assist residents in need. **Answers to the survey questions will not have any impact on being selected to participate in the program.**

#### **What is a Guaranteed Income Program?**

Guaranteed income is a monthly cash payment given directly to qualified residents. There are no strings attached on how to spend it and there are no work requirements. It is meant to add to, not replace, participants' income.

#### **Why should the City of El Monte provide people with a guaranteed monthly income?**

Cities throughout the U.S. are trying to understand and address the real need in our communities. This program is just the first step in the City of El Monte's plan to reduce poverty among city residents.

#### **Who is eligible for the program?**

To be eligible for the program, you must be a female head of household (no spouse present) who is a current resident of the City of El Monte, who has children between the ages of 0-17 and who has a verified income at or below the federal poverty line. In addition, in order to be eligible for the program, applicants must show that they need this help because they have been impacted by the coronavirus pandemic and they must submit the required documentation (described below).

#### **How will the City of El Monte verify eligibility for the program?**

Applicants who are eligible for the program and are selected to participate will need to show proof of meeting the eligibility requirements described above before being enrolled in the program. To do so, applicants are required to provide the following:



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- Proof of El Monte residency (a driver's license or a government-issued ID or a utility bill in the applicant's name or a rental agreement, etc.)
- School enrollment form for each school-age child in the applicant's household
- Proof of income (paycheck stubs for the last 2 months for all members of the household who work for pay and contribute to the household)
- Government issued ID (a driver's license or a government-issued ID or a passport or a resident alien card, etc.)
- Form indicating all of the public assistance programs in which you are currently participating

### How do I apply for the program?

If you are eligible to participate in the program, please go to <https://srg.rand.org/elmonte> to complete an application online. Applications can also be submitted in person at the following address:

City of El Monte  
City Hall East  
City Manager's Office/GI Program  
11333 Valley Boulevard  
El Monte, CA 91731.

**All applications must be received by April 15, 2023.** The date and time applicants apply, or the method used to submit an application, will not impact getting selected, as long as you apply during the open enrollment period.

### How will participants be selected?

125 participants will be randomly selected from among a group of eligible applicants who meet the eligibility requirements and submit an application during the enrollment period. Participants will be randomly selected in a lottery done by the RAND research team.

### How will I know if I've been selected for the program?

A member of the RAND team will contact selected participants using the contact information provided with the application. The team will contact the selected participants by letter delivered to the address written on the application.

### What documentation do I have to submit in order to participate in the program?

Applicants who are eligible for the program will be required to provide the following documentation:



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### **If selected, how will I receive my monthly guaranteed income distribution?**

If you are selected to participate in the program, you will be issued a debit card. Every month, the City will load \$500 on your debit card. You can use it to pay for goods and services at any location that accepts debit cards. We will provide training on how to use the debit card.

### **Do I need to have a bank account in order to participate in the program?**

No, you do not need to have an existing bank account or to set up a new bank account in order to participate in the program.

### **Will my public benefits be affected if I participate in the program?**

Some benefits could be affected while others will not be affected at all. Your benefits from CalWORKs, CalFresh, and General Relief will NOT be impacted by participation in this program. However, those selected to participate will have an opportunity to talk to a counselor about their specific situation regarding any public benefits they are receiving and will be able to decide whether they want to participate or not.

### **Who will help me sign up for the program if I'm selected to participate in the program?**

The City of El Monte has partnered with RAND to run this program. If you have questions, need additional information, or have any problems in completing the application, please contact the RAND team at 1-866-442-6407 or via email at [ElMonteGIhelp@rand.org](mailto:ElMonteGIhelp@rand.org).

### **Who do I contact if my guaranteed income distribution is not received or if my debit card is not working?**

Please contact the RAND team toll free at 1-866-442-6407 or via email at [ElMonteGIhelp@rand.org](mailto:ElMonteGIhelp@rand.org).

### **What do I do if my contact information changes?**

If your contact information changes, please email us at [ElMonteGIhelp@rand.org](mailto:ElMonteGIhelp@rand.org) or call us toll free at 1-866-442-6407.



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### Will I be notified if I wasn't chosen for the pilot program?

The City of El Monte will notify eligible applicants whether or not they were chosen to participate in the program. Notifications will be sent out by mail to the address provided in the program application.

### I was not selected to participate but I still need help. Are there any resources available to me?

Yes! Even if you were not selected for the program there are other resources that we hope will be helpful. Please see below:

- Community resources, including supports for: utilities, METRO, housing, employment, food, child care, legal aid, mental health and others: <https://www.sbcc.community/breathe>
- Food assistance/Food bank: <https://www.lafoodbank.org/find-food/pantry-locator/>
- Job training, job preparation, and job support to maintain employment: <https://www.ajcc.lacounty.gov/home>
- Cash assistance/public benefits: <https://dps.lacounty.gov/en.html>
- Child care recourses: <https://www.ccrcca.org/>
- Domestic violence resources: <https://downtownwomenscenter.org/>
- Domestic violence Hotline: 1 (800) 978-3600
- Support for people at imminent risk of, or are already experiencing, homelessness: <https://www.lahsa.org/get-help>
- Legal assistance for renters facing eviction and short-term rental assistance: <https://www.stayhousedla.org/?msclkid=c104d6fcc13711ec977accef36ee52f0> or <https://dcba.lacounty.gov/noevictions/>
- Foreclosure prevention assistance: <https://dcba.lacounty.gov/foreclosure-prevention/>
- Mortgage relief: <https://www.camortgagerelief.org/> or <https://nhslacounty.org/mortgagereliefprogram/>
- LA Metro Bus Driver Hiring Event: You'll earn a sign-on bonus of up to \$3000 (terms and conditions apply). Flyer: [https://ceo.lacounty.gov/wp-content/uploads/2022/08/22-2083\\_ntc\\_hcd\\_operator\\_hiring\\_event\\_flyer\\_bg\\_REV3.pdf](https://ceo.lacounty.gov/wp-content/uploads/2022/08/22-2083_ntc_hcd_operator_hiring_event_flyer_bg_REV3.pdf)
- Paid internships for youth, ages 17-24: [https://form.jotform.com/221107089297055?utm\\_content=&utm\\_medium=email&utm\\_name=&utm\\_source=govdelivery&utm\\_term=](https://form.jotform.com/221107089297055?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=)
- Training program and job placement services for those experiencing homelessness or the justice system: [https://linktr.ee/careers4acause?utm\\_content=&utm\\_medium=email&utm\\_name=&utm\\_source=govdelivery&utm\\_term=](https://linktr.ee/careers4acause?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=)
- Rental and Utilities Assistance: **Call El Monte Housing Division at (626)580-2070**